



# Director of Capital Development

Candidate information pack

September 2024

# Welcome

**Thank you for your interest in the role of Director of Capital Development at Buckinghamshire Healthcare NHS Trust (BHT). It is a really exciting time to join us. All of us at Team BHT are committed to providing personalised and compassionate care, every time and we won't be satisfied until we are providing high-quality, healthcare to every patient, every time, first time.**

We have an exciting future ahead and our estate is one of the key enablers to deliver the truly transformational changes that BHT wishes to achieve in order to deliver outstanding care, be a great place to work, and promote healthy communities. Our estate must enable us to deliver integrated care with greater guarantees of infection prevention and control. It must enable us to be more financially sustainable by reducing the inefficiencies of delivering critical care from old estates across two sites and tackle our backlog maintenance. Ultimately, our estate is fundamental in creating a healthy, safe, and effective environment for all who use it.

Our Director of Capital Development will be pivotal in achieving our estate development priorities and will successfully manage the capital portfolio inclusive of strategic estates planning, capital delivery, space and design standards.

This is a fantastic opportunity to play a pivotal leadership role in shaping and delivering our spaces and services. You will have the opportunity to deliver major capital schemes; build effective relationships at an executive level and with a wide range of external stakeholders; and influence, inspire and unify those along the journey with you.

If you have a demonstratable track record of delivering highly complex capital projects with extensive knowledge of estates, property management and property construction, we would love to hear from you. How you lead the team and bring along with you on the journey will be equally important to us and you will need to demonstrate a clear commitment to our values and our purpose.

If this sounds like you and you would like to learn more, please contact **Brendan Davies** at our recruitment partners, Hunter Healthcare, on [bdavies@hunter-healthcare.com](mailto:bdavies@hunter-healthcare.com) or **07585 356985**.

Yours sincerely,

**Charmaine Hope**  
Chief Estates Officer  
Buckinghamshire Healthcare  
NHS Trust





# Buckinghamshire: the local area

**Stretching from the outskirts of London in the south to the Midlands in the north, Buckinghamshire offers the best of both worlds: rolling hills on your doorstep with the capital, Birmingham and Oxford just a short ride away.**

An Area of Outstanding Natural Beauty, it has been ranked as one of the top rural areas to live in the UK. From the buzz of Aylesbury, High Wycombe and Milton Keynes to the smaller market towns including Buckingham, Amersham and Winslow, and characterful villages such as Waddesdon and Brill, there are locations to suit a range of lifestyles and budgets.

Buckinghamshire has the most National Trust properties in England, is the birthplace of the Paralympic movement and is home to Pinewood Studios – the studios behind blockbusters including James Bond, Star Wars and Harry Potter.

Schools in Buckinghamshire offer high-quality education, preparing pupils for adult life. They are amongst the best schools in the country, consistently performing above the national average. Buckinghamshire is one of the few counties in England to offer grammar school education alongside upper/all ability schools. In addition, Buckinghamshire is well-served by many independent schools for children from the ages of five to 18.



# About us

**Buckinghamshire Healthcare NHS Trust (BHT) is an integrated provider of acute hospital and community services for people living in Buckinghamshire as well as some people living across the borders in surrounding counties.** We provide care to over half a million patients every year in our hospitals, community settings and in people's own homes. Our vision is to provide outstanding care, create healthy communities and make a BHT a great place to work.

Our patients are at the heart of everything that we do, providing them with safe and compassionate care, every time. Our focus is on providing right care, right place, right time, first time and everything we do is aimed at delivering high-quality care when and where they need it.

We deliver this care in a range of ways; from community health services provided in people's

homes or from one of our local bases, to hospitals at Stoke Mandeville, Wycombe and Amersham. And we are proud of the nationally-recognised services that we provide. Stoke Mandeville Hospital is home to the internationally-recognised National Spinal Injuries Centre; our stroke service is one of the best in the region and we are a regional centre for burn care, plastic surgery and dermatology.

More than 6,000 people work for us. This includes clinical colleagues, such as doctors, nurses, midwives, health visitors, therapists, support workers and healthcare scientists, all supported by corporate and administrative colleagues. We are committed to ensuring that BHT embraces and celebrates diversity as we strive to tackle inequalities both within the workforce and in our local communities. We want all of our people to be listened to, safe and supported.





# Mission, vision and values

## Our Mission

Personal and  
compassionate  
care every time

Outstanding Care,  
Healthy Communities  
and a Great  
Place to Work

## Our Values

Collaborate  
Aspire  
Respect  
Enable

# The Trust in numbers



POPULATION SERVED

**410,000**



BEDS

**587**

ACROSS ALL SITES



DELIVERED

**4,577**

BABIES



SEEN

**156,149**

PEOPLE IN OUR A&E  
DEPARTMENT



STAFF

**6,199**



FOLLOWED UP

**315,202**

OUTPATIENTS

# Our strategy

**We have developed a new Trust strategy to deliver our vision and provide the health and care services our communities need in the future.**

Our strategy will take us through to the mid-2020s and beyond. We can only achieve this ambition for our population, patients and people with investment in modern, welcoming and fit for purpose environments.

Taking what we have learnt in recent years, listening to what people have told us and learning from national and local policies we have developed a new strategy. Our vision is to provide outstanding care, create healthy communities and make Buckinghamshire a great place to live and work.

We learnt important lessons during the COVID-19 response. We need to be prepared for future pandemics and keep people safe by delivering care with greater guarantees of infection prevention and control. We need to support people in communities to have healthy lives and make the most of new digital technologies.

Providing acute and community healthcare in Buckinghamshire gives us a great opportunity to support people in their homes as well as in hospitals. By working with our partners in Buckinghamshire Council and Primary Care, people will have access to outstanding integrated health, social care and well-being services close to their homes.

We will bring together our rehabilitation and therapy services and build on the heritage of Stoke Mandeville – the birthplace of the Paralympics – to create a centre of excellence for rehabilitation helping people recover from injury and illness quickly and effectively.

By strengthening emergency care services and delivering them separately from planned care services people will achieve the best outcomes and we will deliver the right care, at the right time, in the right place.

To deliver outstanding sustainable healthcare we must resolve our infrastructure challenges. The age and quality of large parts of our buildings makes it difficult to provide modern, efficient and effective services for our patients.

**You can download our full strategy [here](#).**

**OUTSTANDING CARE**

**HEALTHY COMMUNITIES**

**AND A GREAT PLACE TO WORK**



# Our estate

**Our current acute hospital services are split between Stoke Mandeville and Wycombe with the emergency department at Stoke Mandeville and cardiac and stroke services at Wycombe.**

Much of the estate is old and in poor condition with circa £200m backlog maintenance requirements. The future of our estate and its configuration is driven by our clinical strategy. Investment in changing the estate to meet the needs of the future, to enable us to respond safely to future pandemics and become sustainable, is fundamental to our success.

We deliver our services from a range of facilities including:

- Different community settings – Brookside, health centres, GP surgeries, schools and patients' own homes.

- Three community hospitals in Amersham, Buckingham and Chalfont & Gerrard's Cross.
- Two community hubs being piloted at Thame and Marlow.
- Two acute hospitals located in the two most densely populated areas of the county – Stoke Mandeville in Aylesbury and High Wycombe.

Our estate consists of buildings spanning old Victorian buildings (in the community) to more modern Private Finance Initiative (PFI) buildings at Amersham, Wycombe and Stoke Mandeville.

There are limited opportunities for new development, without demolition of existing buildings or removal of car parking.





While the more recent buildings are designed to modern standards and provide efficient clinical accommodation the older buildings are not and there is in excess of £200m backlog maintenance.

Our estates strategy was approved at the beginning of 2020 and sets out the following priorities:

- To enable the delivery of new models of care and meeting the changing and growing needs of the population.
- To develop modern, flagship buildings and centres of excellence such as the Centre of Excellence for Rehabilitation at Stoke Mandeville and diagnostic centres and hubs.

- To have estates and facilities that are in line with a CQC outstanding organisation, a great place to work and for patients to receive care.
- To have overhead costs below the national average.
- To have buildings that are energy efficient and environmental (carbon neutral) sites.
- To bring backlog maintenance costs under control. We have begun developing a strategic outline case for Stoke Mandeville and Wycombe Hospitals that will have knock-on effects for all our other estates including our community facilities.

[Download our Estates Strategy 2022–2025](#)





# Our capital projects

- Community:** as an integrated acute and community service provider, we will continue to work with system partners to simplify health and social care for people and their families living with disabilities or long-term conditions. We plan to build upon the success of projects undertaken to date move care closer to our communities and to help tackle health inequalities – a recent example of this being Health on the High Street (Unit 33, Aylesbury).
- Maternity:** there are several improvement projects within maternity services including triage facilities for Labour Ward, Bereavement Room, Parent Rooms and an early labour room.
- Diagnostics:** key projects for 2024/25 and 2025/26 include the replacement of the Emergency Department CT Scanner at Stoke Mandeville Hospital, replacement of the Gamma Camera with SPECT-CT and installation of a Cardiac CT Scanner at Wycombe Hospital, and a number of mobile imaging facilities. In addition, the Trust is currently undertaking an options appraisal for endoscopy (inclusive of rooms, scopes and decontamination facilities).
- Estates Infrastructure Projects:** the critical infrastructure issues across our estate are, in many parts, beyond repair. More than 50% of the £200m+ backlog maintenance is deemed high risk. There is therefore a need to develop a multi-year backlog maintenance programme to deliver essential capital infrastructure works to include electrical upgrades, ventilation system replacements, lift upgrades, water safety works and fire safety works.
- Travel and Transport Projects:** travel and transport is a key component of supporting the Trust in delivery of the Net Zero roadmap. The post holder will work with colleagues to develop a portfolio of travel and transport projects to include EV charging and secure cycle storage facilities. Rationalising of surface grade car parking through the development of multi-deck car park facilities will also be an enabler to releasing land for development.
- Net Zero:** the Trust has commenced its Net Zero journey with delivery of a new Energy Centre at Wycombe Hospital to de-steam the site. In conjunction with the Director of Estates, the post holder will develop a programme of capital projects to deliver the Net Zero roadmap.
- Wycombe Hospital Redevelopment:** the Wycombe Hospital tower was a building designed and built in the 1960s and 77% of all buildings on site are over 30 years old meaning much of this accommodation is no longer able to meet the needs of modern healthcare. Our priority remains to provide excellent care to all patients, however the risks with failing infrastructure and reputational damage continue to grow and the ability to mitigate and manage these issues is becoming increasingly challenging.

The Board have recognised the requirement to decant services due to the challenging estate conditions, however to date, the Trust has been unsuccessful in securing national funding for a new hospital. We continue to work with NHS England and other partners to find funding solutions and are now beginning the development of a business case in support of this.

A key component of the redevelopment of Wycombe Hospital will be the development of a planned care centre with enough operating theatres to meet the needs of our growing population.

We will deliver effective and efficient care making use of the latest technologies to achieve the best outcomes. Critically, this will separate planned care from emergency care so that it can run uninterrupted when there is high demand for emergency services or during future pandemics.

The redevelopment will enable the Trust to vacate the tower and plans to encompass reprovision of Cardiac and Stroke services, Critical Care, Endoscopy, Theatres and other support services.

# The opportunity

<b>Job Title:</b>	Director of Capital Development
<b>Base:</b>	Stoke Mandeville Hospital – expected to work across sites
<b>Agenda for Change banding:</b>	Agenda for Change Band 9
<b>Hours of work:</b>	37.5 hours
<b>Details of Special Conditions:</b>	See special features below.
<b>Managerial accountability &amp; professional accountability</b>	Chief Estates and Facilities Officer

## MAIN PURPOSE OF THE POST

The Director of Capital Development is a pivotal member of the senior leadership team and will be required to lead a team of both in-house professionals and external consultants to manage successfully the capital portfolio inclusive of strategic estates planning, capital delivery, space and design standards.

The post holder has specific accountability for delivering the following primary duties:

- In conjunction with the Chief Estates and Facilities Officer, the post holder will lead the development of the Trust's Estates Strategy and development control plans for each of the sites, ensuring that the estate development priorities match the Trust's strategy and its financial capacity.
- Provide leadership and direction for all elements of the capital portfolio including strategic estates planning, capital delivery, space and design.

- Develop and grow in-house capacity and capability for the capital development team, ensuring provision of a consistent and professional service for patients and colleagues both within the Trust and to our external stakeholders in a collaborative manner.
- Engage with Executive, Care Groups, Corporate functions and key internal and external stakeholders including NHSE, ICS, Council, external advisors and supply chain partners/contractors to develop positive working relationships.

The post holder will be a construction professional (RIBA, RICS, CIOB, ICE or similar) with considerable post qualification and project management experience and an ability to demonstrate a thorough understanding of development and project delivery in the acute healthcare sector or similar service environment.

The post holder is expected to contribute fully to and participate in the corporate management and overall governance of the organisation.



## KEY RESPONSIBILITIES

### Duties and responsibilities

- The Director of Capital Development is accountable for the success of delivery of the capital programme in meeting the business needs of the Trust and ensuring efficient use of the Trust estate with the support of the Deputy Director of Capital Development.
- Deputising for the Chief Estates and Facilities Officer as required, including at Executive and Board level.
- Ensure that the Trust's estate is fit-for-purpose, and provides an appropriate, high quality healthcare campus that meets the needs of the Trust's staff and patients.
- In conjunction with the Chief Estates and Facilities Officer, lead the development of the Trust's Estates Strategy, Development Control Plans and 5-year capital plan, ensuring that the estate development priorities match the Trust's strategy and its financial capacity.
- Lead a major programme of capital developments and investments in the Trust's infrastructure.
- Identify relevant projects for capital development and provide strategic oversight/project management for such developments, ensuring prioritisation that is cost effective.
- Lead the process for commissioning the design and construction of estates capital projects, ensuring good governance, good project oversight and the delivery of buildings which meet the Trust's needs and, crucially, are clinically and academically led.
- Effectively manage major capital partners.
- Advise the executive team and directors on resource issues relating to the estate, including developing and maintaining a forward capital investment plan which enables the Trust to prioritise estates investment.
- Ensure that the service users can provide feedback on the estate and issues relating to its development.
- Manage the conception and delivery of processes associated with the Trust's capital investment programme.
- Be responsible for ensuring that the services provided by the Capital Development function are high-performing and represent value for money.
- Ensure that contractors comply with relevant Trust policies and procedures, including financial procedures, and information and data management.
- Work with the Clinical Programme Manager and Space Planning Manager to develop and implement appropriate decant and enabling programmes.
- To establish and attend relevant group meetings with senior representatives throughout the Trust.
- Provide management and direction to senior staff; executive team, supply chain partners and members within the Property Services Directorate.
- Lead by example and focus on delivery.
- Build productive relationships both internally within Property Services and more widely within the Trust, have access to and credibility with key stakeholders.
- Ability to analyse and present highly complex information clearly and persuasively both verbally and in writing to internal and external stakeholders.
- To keep abreast of all current market trends and legislation, relating to Estates, NHS Guidance, Health Building Notes, Health Technical Memorandums and cascading to team members as necessary.
- Ensure there is clarity around ownership of risk and mitigations in a constrained capital environment.
- Focus at all times on the safe, efficient and compliant provision of estates services to support the delivery of excellent healthcare and an outstanding patient experience.
- Provide strategic and operational advice and lead for the Trust on capital issues.
- Ensure compliance with statutory, regulatory and best practice of technical and engineering aspects of new developments and refurbishments.
- Develop and lead the Capital Development team.
- Prepare and submit capital and revenue business cases internally and externally in response to national and other initiatives.

## Planning and organisation

- Responsible for the formulation and implementation of long term strategic plans impacting across the Trust including business planning.
- Be a key member of the Property Services senior management team leading on strategic estates planning Trust-wide and developing appropriate decant proposals to support the Trust's capital programme and development control plans.

## Information management, analysis and reporting

- Analysing, investigating and assessing the information produced and reporting accordingly.
- Knowledge and ability to utilise MICAD and Autocad.
- Prepare and submit on behalf of the Trust, accurate and timely completion of statutory returns to the DoH, NHSE/I, CQC and other official bodies as required.
- Provide responses to Freedom of Information requests in respect of capital queries.

## Stakeholder and communications management

- Developing and maintaining effective partnerships and stakeholder relationships to ensure that the capital programme responds to priorities and requirements.
- Advise, report and present to the executive team and directors, clinical divisions and at public forums on sensitive and at times complex property proposals as required.
- Engage with care group management teams and service leads in conjunction with the Capital Development team to develop and agree decant solutions to enable delivery of the Trust's strategies and objectives.
- Interpret current legislation and market trends and cascade information to team members as necessary.

## Finance

- Liaise with the Trust's Finance directorate to ensure that accurate and timely financial reporting is in place for all elements of the capital portfolio, including third party recharges.
- Responsible for the overall day-to-day budgetary control of the capital programme, staff resource, consultancy/professional fees, bank staff, materials with signatory responsibilities.
- Follow good financial probity, comply with Trust SFI's, capital procedures and maintain high standards of professional conduct and integrity.

## Policy, procedures and service development

- Ensure the cohesive development and delivery of capital projects and to seek improvements that increase efficiency, maximise income and raise quality of services.
- To develop, issue and maintain appropriate strategic policies for the delivery of capital projects to include robust monitoring systems and project reporting.
- Write policy, service level agreements and operational procedures for the development and improvement of services that have a Trust-wide application.
- Review, develop, procure and manage external strategic and operational professional support services, including legal and technical construction consultancy advisors and contractors. To include participation in the negotiation and appointment of contractors and design teams, ensuring the project meets the clients' needs, are deliverable within the relevant frameworks, budget and programme.
- Ensure consultant services are appropriately reviewed and market-tested in line with public procurement regulations.
- Managing the setting of and implementation of new standards and processes, e.g. design standards, project initiation document.



## Staff management

- Providing line management for the in-house Capital Development team and a team of external consultants to supplement capacity and capability as required. Additionally, be responsible for recruitment, as necessary, setting objectives, work allocation, managing performance including undertaking appraisals, and addressing development/training needs and any attendance or disciplinary/grievance issues etc.
- Providing technical support to the in-house team.
- Ensuring that effective communication exists at all levels and that key Directorate messages are communicated to all staff.

## Other

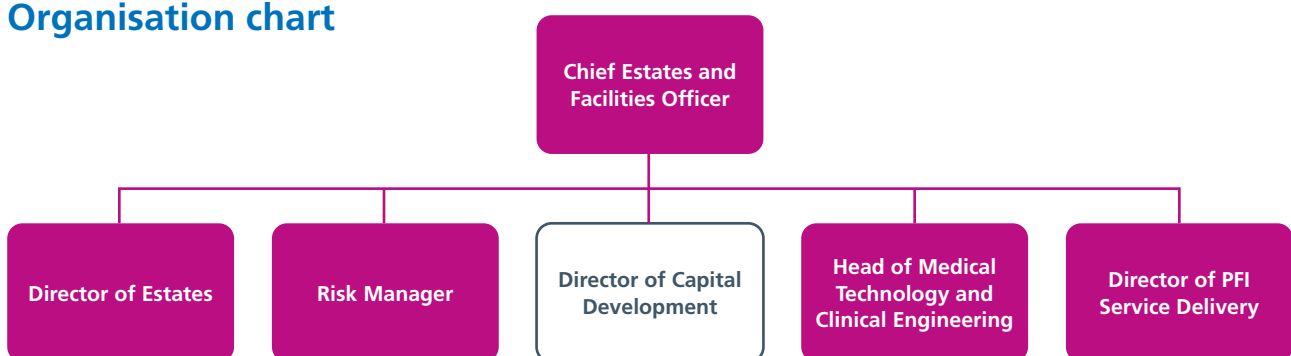
- Professionally responsible for own workload, working autonomously and providing cover for colleagues as appropriate.
- This job description is designed to identify principal responsibilities only. The post holder is required to be flexible in developing the role in accordance with changes in the Property Services directorate and Trust management agenda and priorities.

## The Property Services Directorate consists of the following:

- Capital Development (projects, estates strategy, space)
- Estates (maintenance, sustainability)
- PFI (facilities / soft services including carparking, waste)
- Health and Safety (including risk, fire, security)
- Clinical Engineering

This job description is not intended to be exhaustive and it is likely that duties may be altered from time-to-time in the light of changing circumstances and after consultation with the post holder.

## Organisation chart



## ADDITIONAL INFORMATION

### Trust Values

Our Trust Values are **Collaborate, Aspire, Respect and Enable**.

### Health and Safety at Work Act

The post holder is required to take responsible care for the health and safety of him/herself and other persons who may be affected by his/her acts or omissions at work. The post holder is also required to co-operate with Buckinghamshire Healthcare NHS Trust to ensure that statutory and departmental safety regulations are adhered to.

### Confidentiality

The post holder has a responsibility to maintain confidentiality and ensure the principles of the Data Protection Act 2018 (DPA) and all applicable laws and regulations relating to Processing of Personal Data and privacy, including where applicable the guidance and codes of practice issued by the Information Commissioner are applied to patient, staff and Trust business/information.

### Equal opportunities

The Trust welcomes all persons without regard to age, ethnic, or national origin, gender or sexual orientation, religion, lifestyle, presenting illness, marital or parental status or disability. We aim to provide a non-judgemental service at all times.

### Managing risk: maintaining skills and learning from problems

Reducing risk is everyone's responsibility. All staff in the Trust must attend training identified by their manager, or stated by the Trust to be mandatory. The Trust uses risk assessments to predict and control risk and the incident reporting system to learn from mistakes and near misses and so improve services for patients and staff. All staff are expected to become familiar with these systems and use them. The Trust has designated the prevention and control of infection as a core issue in the organisation's clinical governance, managing risk and patient safety programmes. In consequence, all employees are expected to:

- Follow consistently high standards of infection control practice, especially with reference to hand hygiene and aseptic techniques.
- Be aware of all Trust infection control guidelines and procedures relevant to their work.

### COVID-19 Vaccinations

The **Health and Social Care Act 2008 (Regulated Activities) (Amendment) (Coronavirus) Regulations 2021** that require all persons working or deployed in any CQC registered activity to be fully vaccinated against COVID-19, were rescinded from 15 March 2022. If you are successful at interview, you will still be asked your vaccination or medical exemption status, as part of the pre-employment screening process undertaken by Occupational Health, but this will not impact your offer of employment.

### Safeguarding of children and vulnerable adults

During your employment with the Trust, you have a responsibility to safeguard children and vulnerable adults. You are required to complete statutory and mandatory training and take appropriate action as set out in the Trust's policies and procedures.

### Governance

Post holders will aim to ensure that areas of the Trust under their responsibility comply with "Standards for Better Health" Core and Developmental Standards and bring deficiencies to the attention of their director".

### Information management/ data quality

The post holder must ensure that Trust records are documented, secured, stored and disposed of appropriately and in accordance with the Data Protection Act 2018 (DPA) and all applicable laws and regulations relating to Processing of Personal Data and privacy, including where applicable the guidance and codes of practice issued by the Information Commissioner. In addition, information recorded must be fit for purpose – accurate, relevant, up to date and complete.



### Freedom of information

The post holder must be aware that any information held by the Trust in theory could be requested by the public, including emails and minutes of meetings. It is therefore essential that records are accurately recorded and maintained in accordance with the Trust's policies.

### Travel to other sites

You may be required to travel to other Trust locations. Please complete travel expenses using the online system. Details of allowances can be obtained from the Human Resources Department.

### Smoking statement

Smoking is not permitted in any premises or grounds managed, leased or owned by the Trust. Smoking is not permitted in Trust vehicles or in any vehicle parked on Trust premises.

### General

The duties outlined above are not intended as a restrictive list and may be extended or altered to include other tasks that are commensurate with the grade. Should you have any queries or concerns please contact the Recruitment team, Amersham Hospital, Whielden Street, Amersham, Bucks, HP7 0JD.



# Person specification

**W = Weighting Criteria:** Each section is ranked in order of importance: 3 points = fully meets or exceeds the criteria; 2 points = significantly meets criteria, although falls short on minor aspects; 1 point = partially meets criteria, but falls short on key aspects; 0 point = does not meet criteria

**AM = Assessment Method:** A = Application Form; I = Interview

	W	AM
<b>VALUES</b>		
<b>All values must be assessed at the interview/ assessment stage using various methods e.g. open questions and scenarios</b>		
<ul style="list-style-type: none"> <li>• <b>Collaborate:</b> Communicates openly, honestly and professionally, and actively promotes team working and building strong working relationships</li> </ul>	3	
<ul style="list-style-type: none"> <li>• <b>Aspire:</b> Patients are always first. Drives service improvements. Strong self-awareness with a desire to grow</li> </ul>	3	
<ul style="list-style-type: none"> <li>• <b>Respect:</b> Treats all with compassion and kindness. Ensures everyone feels valued</li> </ul>	3	
<ul style="list-style-type: none"> <li>• <b>Enable:</b> Consults others and listens to their views/opinions. Enables others to take the initiative</li> </ul>	3	
<b>EDUCATION, QUALIFICATIONS &amp; TRAINING</b>		
<b>Essential</b>		
<ul style="list-style-type: none"> <li>• Chartered Construction professional RICS, RIBA, C Eng, ARB, CIOB or similar</li> </ul>	3	AF/I
<ul style="list-style-type: none"> <li>• Degree/Diploma in line with key competencies in construction and contract management</li> </ul>	3	
<ul style="list-style-type: none"> <li>• Masters in relevant technical or management field or equivalent experience</li> </ul>	3	
<b>Desirable</b>		
<ul style="list-style-type: none"> <li>• Diploma/Qualification in Project Management</li> </ul>	2	AF/I
<ul style="list-style-type: none"> <li>• Relevant Postgraduate Management qualification</li> </ul>	2	
<b>EXPERIENCE</b>		
<b>Essential</b>		
<ul style="list-style-type: none"> <li>• 10 years' experience post professional registration (RICS, RIBA etc) or similar demonstrable experience</li> </ul>	3	AF/I
<ul style="list-style-type: none"> <li>• 10 years' experience of strategic and operational stages of project development &amp; management</li> </ul>	3	
<ul style="list-style-type: none"> <li>• Proven expertise to lead, plan, manage, interact with colleagues and deliver</li> </ul>	3	
<ul style="list-style-type: none"> <li>• Experience in management of acute healthcare in a senior capacity for relevant period of time</li> </ul>	3	
<ul style="list-style-type: none"> <li>• Knowledge and experience of NHS procedures, systems, legislation and guidance</li> </ul>	3	
<ul style="list-style-type: none"> <li>• Demonstrable understanding of construction contracts and project management processes</li> </ul>	3	
<ul style="list-style-type: none"> <li>• Experience in people management to include external construction consultancy professionals</li> </ul>	3	
<ul style="list-style-type: none"> <li>• Experience of developing and managing senior capital and estates management professionals</li> </ul>	3	
<ul style="list-style-type: none"> <li>• Track record of delivery to tight deadlines</li> </ul>	3	





# How to apply

The closing date for applications is **13 October 2024**.

Applications should be made by submitting a full and updated CV, with a covering letter of no more than two sides of A4.

Along with your application, please include:

- Contact details for up to four referees (who will not be contacted without your permission)
- A contact email address and telephone no.
- A completed **Equal Opportunities Monitoring Form** and **Fit and Proper Person Monitoring Form**.

All applications should be sent to: **apply@hunter-healthcare.com**.

All applications will be acknowledged. For an informal conversation about the post, please contact our recruitment consultants Brendan Davies at Hunter Healthcare on **bdavies@hunter-healthcare.com** or phone: **07585 356985**

## KEY DATES:

Application Deadline	13 October 2024
Longlisting	TBC
Shortlisting	TBC
Interviews	TBC





Buckinghamshire  
Healthcare

NHS Trust



**OUTSTANDING CARE**

**HEALTHY COMMUNITIES**

**AND A GREAT PLACE TO WORK**



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